Monday, February 3, 2003
Hubert H. Humphrey Build Room 505 A (Phone: 202/205-0029)
200 Independence Avenue, SW

8:30 am Welcome and Introductions, Facilitator, J. Kauffman

8:45 am Overview of the Project, DHHS, A. Rock
   • Project Overview (Doc: Project Description)
   • DHHS Purpose and Expectations of Study
   • Roles and Responsibilities of Entities
   • Charge to the Technical Work Group
   • Tribal Consultation

9:30 am Establishing Our TWG – Facilitator, J. Kauffman
   • Review Agenda and Objectives for Meeting (Doc: Agenda)
   • Agree on Our Ground Rules

10:15 am Break

10:30 am Background: Legislative History & Literature Review, K. Langwell
   • Review Drafts (Docs: Draft Legislative History Report; Draft Literature Review)
   • Identify Gaps and New Resources

12 Noon Lunch

1:30 pm Seek Input from TWG on Methodology, K. Langwell
   • Objectives of the Study (Doc: Draft Work Plan)
   • Feasibility Study vs. Evaluation
   • Setting the Study Parameters
   • Identifying Data Sources

3:00 pm Break

3:15 pm Continued Discussion on Feasibility Study Methodology

4:30 pm Recess
**Tuesday, February 4, 2003,**  
*Wilbur J. Cohen Building, Room 5051 “Snow Room” (Phone: 202/401-1523)*  
*330 Independence Avenue, SW*

8:30 am  
Review agenda and objectives for the day,  *J. Kauffman*

8:45 am  
Seek Input and Advice from TWG on Major Study Areas: “What are the Study Questions Needed in each of the Following Areas?”,  *K. Langwell*  
*(Doc: Draft List of Potential Evaluation Issues and Questions)*  
- Transitional and Management Issues  
- Data Requirements and Information Systems  
- Financing Issues  
- Measures of Performance and Effectiveness

10:15 am  
*Break*

10:30 am  
Continue Discussion of Major Study Areas  
- Developing Study Questions

12 Noon  
*Lunch*

1:30 pm  
Site Selection: Overview and Discussion,  *K. Langwell*  
*(Docs: Draft Tribal Matrix Report; Draft Tribal Data Report)*  
- What are the expected outcomes of Site Visits?  
- What should criteria be for site selection?  
- What information should be gathered?  
- What should be included in site visit protocols?

3:15 pm  
*Break*

3:30 pm  
Planning Small Group Discussions: Overview - *J. Kauffman,*  
*(Doc: Draft Issues for Discussion Groups)*  
- What are the expected outcomes of Discussions?  
- What questions should be asked?  
- What are best locations/settings for discussions?  
- What are best recruitment strategies?

4:30 pm  
*Recess*
Wednesday, February 5, 2003,
Hubert H. Humphrey Bld., Room 405 A, (Phone: 202/260-7048)
200 Independence Ave., S.W.

8:30 am  Review agenda and discuss objectives for the day - J. Kauffman

8:45 am  Review Next Steps
  • Other issues to discuss?, J. Kauffman
  • Implementation of Study, K. Langwell

9:30 am  Identify Objectives and Draft Agenda for Next TWG Meeting, J. Kauffman
  • Ongoing communication between TWG and contractor
    (Doc: Draft Communications Strategy Report)
  • Mail-out of drafts and other documents
  • Second TWG Meeting

10:15 am  Break

10:30 am  Review Consultation Plan, A. Rock
  • DHHS/ASPE Consultation Plan with Tribes
  • How Do You See Evaluation Consultation?

11:00 am  Closing Comments from TWG, J. Kauffman

12 Noon  Adjourn