



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

National Institutes of Health
Office of Communications
and Public Liaison
Building 1, Room 344
9000 Rockville Pike
Bethesda, MD 20892-2101

November 22, 2004

Mr. Jerry A. Cook
Technical Director
Chemical Products Corporation
P.O. Box 2470
Cartersville, GA 30120-1692

RE: Request for Reconsideration dated July 29, 2004

Dear Mr. Cook:

I want to provide you with a status regarding your request for reconsideration submitted under the National Institutes of Health Quality Guidelines. These guidelines state that it is NIH's goal to respond to each request for reconsideration within 60 days of receipt either by providing a decision on the request or, if the request will require more than 60 days to complete, informing the complainant that more time is required.

At this time, we are continuing to prepare our response but require additional time to coordinate Agency review. We anticipate that a response providing the Agency's views will be forwarded to you within 60 days.

Thank you for your interest in the quality of information disseminated by NIH. Should you have any questions, please contact me on 301-496-5633.

Sincerely,

Susan R. Cornell

cc: B. Greenberg, DHHS